**\*\*\*PLEASE TYPE or WRITE IN BLOCK LETTERS CLEARY, TICK APPROIATE BOXES, COMPLETE INFORMATION IN GRAY BOXES, AND RETURN THE BOOKING FORM DIRECTLY TO YOUR SELECTED HOTEL FOR PAYMENT AND CONFIRMATION.**

|  |
| --- |
| **All rooms are on first-come-first-served basis. Please book immediately or no later than 20 March 2017** |
| **DELEGATES AND ORGANISATION DETAILS** |
|  [ ] Mr. [ ] Mrs. [ ] Ms.  | [ ]  Conference Delegate [ ] Seller [ ] Media  |
| **First Name**  |        | **Surname** |       |
| **Job Title**  |       | **Company**  |       |
| **Tel** |       | **Email**  |       |
| **Address**  |       |
| **Country**  |       | **City** |       | **Zip Code** |       |
| **Arrival Date / Flight** |       | **Departure Date / Flight** |       |
| **Check in date**   |       | **Check out date**  |       |
| **Number of Nights**   |  | **Number of Rooms**  |       | **Number of Guests**  |       |
| **Accompanying persons (if any)** | [ ] Mr. [ ] Mrs. [ ] Ms.  |
| **First Name**  |        | **Surname** |       |
| **Room Type** | [ ]  Single Room (1 PAX) | [ ] Double Room (2 PAX -one big bed) | [ ] Twin Room (2 PAX -two beds) |
| **Special Request**  | [ ] Smoking Room  | [ ]  Non-Smoking Room |

**Please select your preferred hotel**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **HOTEL** | **ROOM TYPE** | **Net ROOM RATE/ night** **(CNY)** | **BOOKING CONTACT** |
| 1[ ]  | **Lee Royal Hotel Mu Du (Conference venue)** | [ ]  Deluxe Room 豪华间[ ]  Deluxe Business Single Room 豪华商务间[ ]  CEO Business Single Room至尊商务间[ ]  Deluxe Business Suite 豪华商务套房[ ]  CEO Suite 至尊CEO套房 [ ]  Extra Bed 加床  | [ ]  835[ ]  1,322[ ]  1,532[ ]  1,882[ ]  2,652[ ]  150 | Contact: Ang LeeNo.239 Kaiyuan Avenue, Luolong District, Luoyang, Henanleeroyalhotel@126.com Tel: +86 379-65979999 Fax: +86 379-65923333Mobile: +86 18637922171[www.mudu-leeroyalhotel.com](http://www.mudu-leeroyalhotel.com)  |
| 2[ ]  | **Yaxiang Jinling Hotel** | [ ]  Standard Room 标准间 [ ]  Business Room 商务房[ ]  Extra Bed 加床  | [ ]  550[ ]  750[ ]  150 | Contact: LIU PEIPEIThe crossing of Wangcheng Rd & Taikang Rd, Luolong Districtly.yaxiang@jinlinghotels.com Tel: +86 379-65922222 Fax: +86 379-65922555Mobile: +86 18623796672[www.yxjlhotels.com](http://www.yxjlhotels.com)  |
| 3[ ]  | **Holiday Inn Express Luoyang City Center** | [ ]  Standard Room 标准间 [ ]  Extra Bed 加床  | [ ]  450[ ]  120 | Contact: TIAN MingjunNo 28, Jinchengzhai Street, Luolong District, Luoyangholden.tian@ihg.com Tel: +86 379-69958888 Fax: +86 379-69958896Mobile: +86 15896555213 [www.hiexpress.com.cn](http://www.hiexpress.com.cn)  |
| **Total Amount Payable for**       **nights X**  | **CNY**       | **=CNY**       |

Note:

\* The above rates are NET price. Rates are inclusive of breakfast(s), all service charges and government tax.

\* 1 US Dollar equals to CNY 6.958 (as per 19 December 2016)

\* All special rates above are applicable for period of April 1-4 only. If you want to book before or after this date, please contact the hotel directly for room and booking.

\* The transaction shall be made in Chinese Yuan. Price in US Dollar is given only for currency estimation.

|  |
| --- |
| **METHOD OF PAYMENT** |
| I hereby authorize the hotel to charge my following credit card for cancellation made by me per the above policy. |
| **Credit Card:** | [ ]  VISA | [ ]  MasterCard | [ ]  American Express | [ ] Other        |
| **Card Number:** |         **-**        -        -        |
| **Card Expiry Date:** |        /        (month / year) | **Authorized Amount:** | CNY       |
| **Cardholder Name:** |  |
| **Signature:** |  | **Date:** |  |

|  |
| --- |
| **IMPORTANT NOTE** |
| * All room assignment will be made on first-come first-served basis.
* Check-in time 15.00 hrs. and Check-out time is 12:00 noon
* Credit guarantee is required upon making room reservation.
* The special rate is available for PATA delegates to book within **20 March 2017**
* Room reservation should be made **ONLY** with this Hotel Booking Form.

 PATA is unable to guarantee the above room rate and availability for late reservation.* Credit card guarantee or cash deposit may be required upon check-in to guarantee hotel incidental charges.
* Full payment upon check-out through credit card or cash.
* Official complimentary shuttle service and airport transfers will be arranged only for delegates staying at the above Official Hotels.
 |

|  |
| --- |
| **CANCELLATION POLICY** |
| * Cancellation notice must be in writing and sent direct to the hotel contact listed.
* There is no cancellation charge if the hotels receive your written notification before 30 days prior to your arrival date.
* A cancellation fee of 50% of the total amount will be charged if cancellation note is received within 29 days prior to your arrival date.
* A cancellation fee of 100% of the total amount will be charged if cancellation note is received within 14 days prior to your arrival date.
* Please reconfirm cancellation policy direct with the hotel when making reservation.
* PATA and the ATCM2017 Host Committee will not be responsible for any hotel charges.
 |